

**ZANESVILLE BOARD OF EDUCATION  
ORGANIZATIONAL MEETING**

**January 9, 2014 – 5:00 p.m.**

Mr. Swope, Pro Tem President called the meeting to order @ 5:00 p.m. Those answering roll call: Mrs. French, Mrs. Stewart, Mr. Swope. Mr. Bunting and Mr. Eppley were absent. Also present were Mr. Martin and Mrs. Carter.

**#14-001 NOMINATION OF PRESIDENT**

Mrs. Stewart nominates Mr. Scott Bunting to serve as President during 2014.

**#14-002 CLOSING OF NOMINATIONS**

Mrs. Stewart moved and Mr. Swope seconded that the nominations be closed for President during 2014.

Those voting aye: Mrs. French, Mrs. Stewart, Mr. Swope. President declared motion carried.

**#14-003 ELECTION OF PRESIDENT**

Mrs. French voted aye.

Mrs. Stewart voted aye.

Mr. Swope voted aye.

**Scott Bunting** was declared president.

**#14-004 NOMINATION OF VICE PRESIDENT**

Mr. Swope nominates Mrs. Stewart to serve as Vice President during 2014.

**#14-005 CLOSING OF NOMINATIONS**

Mrs. French moved and Mr. Swope seconded that the nominations be closed for Vice President during 2014.

Those voting aye: Mrs. French, Mrs. Stewart, Mr. Swope. President declared motion carried.

**#14-006 ELECTION OF VICE PRESIDENT**

Mrs. Stewart voted aye.

Mr. Swope voted aye.

Mrs. French voted aye.

**Janet Stewart** was declared Vice President

**#14-007 #SET DATE, TIME, AND PLACE FOR REGULAR MEETINGS**

Mrs. Stewart moved and Mrs. French seconded to set date (Third Tuesday), Time: (5:30 p.m.), and place ( Administration Office),for Regular Board Meetings (2014).

Those voting aye: Mr. Swope, Mrs. French, Mrs. Stewart. President declared motion carried.

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**#14-008 ESTABLISH SERVICE FUND**

Mr. Swope moved and Mrs. Stewart seconded to establish Service Fund for Board Members (maximum of \$20,000.00).

Those voting aye: Mrs. French, Mrs. Stewart, Mr. Swope. President declared motion carried.

**#14-009 AGENDA FOR REGULAR MEETING**

Mr. Swope moved and Mrs. Stewart seconded to approve Agenda for Regular Board Meetings.

SUGGESTED ORDER OF BUSINESS

1. CALL OF ORDER
2. INSERVICE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL
5. INTRODUCTION OF GUESTS
6. ZEA PRESENTATION/COMMENT
7. APPROVAL OF MINUTES
8. LEGISLATION AND OTHER TOPICS
9. PUBLIC PARTICIPATION
10. REPORT OF TREASURER
11. REPORT OF SUPERINTENDENT
12. REPORT/DISCUSSION ITEMS
13. CLOSING COMMENTS
14. EXECUTIVE SESSION
15. ADJOURNMENT

Those voting aye: Mrs. French, Mrs. Stewart, Mr. Swope. President declared motion carried.

**#14-010 INVESTING OF FUNDS**

Mrs. Stewart moved and Mr. Swope seconded that authorization be given for the Treasurer to invest funds at the best rates available during the 2014 calendar year.

Those voting aye: Mrs. French, Mrs. Stewart, Mr. Swope. President declared motion carried.

**#14-011 INTEREST DISTRIBUTION**

Mrs. Stewart moved and Mrs. French seconded to approve the distribution of interest as follows:

- Century National Bank Investment Account - \*\*
- Huntington Money Market Account - \*\*
- Huntington Health Account – Fund 024-9700 District Health Account
- Huntington Dental Account – Fund 024-9701 District Dental Account
- StarOhio Investment Account- General Fund
- StarOhio Plus Investment Account – General Fund

\*\* Interest will be distributed to the following funds based upon their end of the month cash balance: General Fund, Auxiliary Funds, and Bldg Const Fund

Those voting aye: Mrs. Stewart, Mr. Swope, Mrs. French. President declared motion carried.

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**#14-012 ADVANCE IN TAXES**

Mr. Swope moved and Mrs. Stewart seconded that authorization be given for the Treasurer to request advances as needed from the County Auditor for real estate and personal taxes.

Those voting aye: Mr. Swope, Mrs. French, Mrs. Stewart. President declared motion carried.

**#14-013 AUTHORIZATION TO PAY BILLS**

Mr. Swope moved and Mrs. Stewart seconded that authorization be granted to the Superintendent, or his designee, and Treasurer to process and pay bills prior to Board approval, to be submitted at next regular meeting.

Those voting aye: Mrs. French, Mrs. Stewart, Mr. Swope. President declared motion carried.

**#14-014 CALAMITY DAYS**

Mrs. Stewart moved and Mrs. French seconded that authorization be granted to the Superintendent, or his designee, to declare calamity days, as and when needed.

Those voting aye: Mrs. French, Mrs. Stewart, Mr. Swope. President declared motion carried.

**#14-015 EMERGENCY DECLARATIONS**

Mr. Swope moved and Mrs. French seconded that the Zanesville Board of Education declare that the Emergency Requirements of the Zanesville City School District are for the current operating expenses.

Those voting aye: Mrs. French, Mrs. Stewart, Mr. Swope. President declared motion carried.

**#14-016 LEGISLATIVE LIAISON**

Mr. Swope moved and Mrs. Stewart seconded that Scott Bunting, be appointed to serve as Legislative Liaison during calendar year 2014.

Those voting aye: Mrs. Stewart, Mr. Swope, Mrs. French. President declared motion carried.

**#14-017 STUDENT ACHIEVEMENT LIAISON**

Mr. Swope moved and Mrs. French seconded that Brian Swope, be appointed to serve as Student Achievement Liaison during calendar year 2014.

Those voting aye Mr. Swope, Mrs. French, Mrs. Stewart. President declared motion carried.

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**#14-018 BOND COVERAGE**

Mrs. Stewart moved and Mrs. French seconded to approve Bond Coverage (\$20,000 each) for the President of the Board and Superintendent, and \$50,000 for the Treasurer.

Those voting aye: Mrs. French, Mrs. Stewart, Mr. Swope. President declared motion carried.

Mr. Eppley arrived.

**#14-019 AUDIT COMMITTEE**

Mrs. Stewart moved and Mr. Swope seconded to appoint one (1) Administrator: Flora Martin, and two (2) Board Members: Brian Swope and Lee Eppley, to serve on the Audit Committee.

Those voting aye: Mr. Eppley, Mrs. French, Mrs. Stewart, Mr. Swope. President declared motion carried.

Mr. Bunting arrived.

**#14-020 INSURANCE REPRESENTATIVE**

Mr. Swope moved and Mrs. Stewart seconded to appoint one (1) Board Member: Scott Bunting, to serve on the Insurance Committee.

Those voting aye: Mrs. French, Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley. President declared motion carried.

**#14-021 ADJOURNMENT**

Mrs. Stewart moved and Mr. Bunting seconded that the Organizational Meeting of the Board of Education be adjourned.

Those voting aye: Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. French. President declared motion carried.

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*President*

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*Treasurer*